



Rushy Meadow Primary School

Annex to Safeguarding and Child Protection Policy

19 October 2018

Other policies linked to this policy :

1 : [Keeping Children Safe in Education \(Part 1 and Annex A\)](#)

Author : Hayley Cameron (Trust Director of Safeguarding)

Approved : Cirrus Primary Academy Trust



Rushy Meadow Primary Academy Annex to Safeguarding and Child Protection Policy (Including reference to Locality Needs)

Date Adopted: September 2018

Next Review: Annually or when regulations change

At Rushy Meadow Primary Academy we adhere to the Trust's Safeguarding and Child Protection Policy and Procedures. In addition to this, we take into consideration our locality and this policy identifies the procedures we provide to safeguard our pupils and reflects the needs of our community.

We are committed to safeguarding children and young people and we expect everyone who works at Rushy Meadow Primary Academy to share this commitment. All adults in our schools take all welfare concerns seriously and we encourage children and young people to talk to us about anything that is worrying them or a friend.

At Rushy Meadow Primary Academy there is a team of trained individuals who work in collaboration to safeguard the pupils.

The Safeguarding Team

- Karen Saffer – Designated Safeguarding Lead
- Helen Bretherick – Designated Safeguarding Person
- Jessica Schalkwyk – Designated Safeguarding Person
- Sam Hazelgrove – Designated Safeguarding Person

We also work closely with Hayley Cameron, the Director of Safeguarding (Cirrus Trust), and meet regularly with Svenja Francis (Safeguarding Link Governor). Safeguarding is discussed at every Senior Leadership Meeting (weekly) and is an agenda item on all Governing Body meetings.

We work closely with Sutton Local Authority, and speak regularly to, and attend training with Gill Bush (MASH Education advisor), Jenny Rowley (Education Safeguarding and Well-being Lead) and Steven Welding (Education E-Safety Advisor) as well as others.

Our DSL is also the Designated Person for Looked after Children and Previously Looked after Children. The progress, attainment and social emotional needs of these children is closely monitored, and funding is used to address gaps or needs as required.

Safeguarding and promoting the welfare of children is **everyone's** responsibility. **Everyone** who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the **best interests** of the child.

Reporting Concerns at Rushy Meadow Primary Academy

- At Rushy Meadow Primary Academy, when a child makes a disclosure or a safeguarding concern is identified, it must be recorded in a timely manner onto MyConcern (our online reporting system).
- As soon as a concern is noticed and recorded, a member of the Safeguarding Team must be notified in person. Any original notes must be shared at this time.
- The DSL or a member of the Safeguarding Team will assess the situation, considering any context or risk of harm to the child. They may decide to contact Sutton MASH for advice or contact the Police for immediate action. The school has a duty to follow instructions and advice from Children's Services and/or the Police.
- The DSL or a member of the Safeguarding Team may decide to speak to the child's parents/carers about the concern, and will take further action if necessary.
- All concerns of a safeguarding nature are recorded, alongside actions taken and outcomes.
- For children where there is active involvement from Children's Services, we will share information and concerns as necessary, attend regular meetings, produce reports and welfare checks, offer pastoral support where appropriate, and continue to work alongside other agencies to safeguard the children.

Expectations, Locality and Staff training

All staff at Rushy Meadow Primary Academy, both teaching and non-teaching, permanent and part time, are expected to:

- Read the statutory guidance set out in Keeping Children Safe in Education Part 1 and Annex A (2018) and sign to confirm that they have read and **understood** this, including the online training available.
- Read the Trust Safeguarding and Child Protection Policy, including the Safeguarding and Child Protection Procedures annex, which incorporate the local context and procedures for Rushy Meadow.
- Participate in training arranged by the DSL.

At Rushy Meadow Primary Academy we work closely with the Local Safeguarding Children's Board (LSCB) and external safeguarding agencies to rigorously analyse our presenting safeguarding concerns. This in turn helps us to identify relevant concerns in our local area. We use this information to provide training for our staff members so that appropriate and timely support can be provided to our children and their families.

There has been a recent rise in the number of safeguarding concerns linked to, but not exclusively: homelessness, adult mental health, adult substance misuse, domestic abuse and violence, and self-harm. This list is not exhaustive of the safeguarding issues prevalent to the school.

Throughout the academic year, all staff will participate in regular safeguarding training which reflects KCSIE 2018 and our local context. These are run by the DSL, the Director of Safeguarding and external trainers. Our DSL attends regular Trust Network meetings, termly Safeguarding training, and additional training as required.

We develop safe and happy learners through:

- PSHE Curriculum which includes sex and relationships
- Discrete age-appropriate lessons in all year groups that focus on specific issues e.g. The Pants Rule
- A balanced Computing and E-Safety Curriculum
- Lunchtime clubs and extra-curricular activities
- Family Support Worker
- ELSA support
- Mental health first aiders
- School Nurse
- Trust Attendance Officer

We recognise that all children are different. The support programmes we offer are tailored to the needs of our children and families.

Allegations against Staff Members

Staff and Governors are committed to taking allegations seriously – whistleblowing (reporting concerns about an adult in schools behaviour) will immediately be investigated. A separate Trust policy for whistleblowing is available.

Any concerns about the conduct of other adults in the school must be shared with Helen Bretherick (Head of School) without delay (or where that is not possible, to the Designated Safeguarding Lead).

Any concerns about the conduct of the Head of School should go to Jonathan Pritchard - Chair of Governors who can be contacted by phone number or email – available at the school office.

Rushy Meadow Primary Academy Policies with links to Safeguarding and Child Protection

- Anti-bullying (Academy)
- Attendance (Trust)
- Behaviour (Academy)
- Curriculum (Academy)
- E-Safety (Academy)
- SEND and Inclusion Policy (Academy)
- Administering Medicines Policy (Trust)
- Safer Recruitment (Trust)
- Whistleblowing (Trust)
- Intimate Care (Trust)

Contacts

- Sutton MASH: 020 8770 6001
- The Local Authority (LADO) contact for concerns against staff members is 0208 770 5777, LADO@sutton.gov.uk. The Out of Hours Duty Team can be contacted on 0208 770 5000.
- Sutton Education Safeguarding and Well-being Lead: Jenny Rowley 0208 288 5630 jenny.rowley@cognus.org.uk
- School Nurse: Mrs Helen Thorneloe (contacted through the Academy Office)
- Attendance Team: K. Saffer, J. Cook, J. Butler (Academy Office)
- Trust Attendance Officer: Shareen Hogg 0208 642 5138 (Academy Office)
- Clerk to the Trust and Data Protection Office: Ciara Carroll 0208 642 5138 (Academy Office)